

**DRAFT MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD  
HELD ON MONDAY, JANUARY 13, 2020**

The regular meeting of the Otsego Township Board was held on Monday, January 13, 2020 at the Otsego Township Hall, 400 North 16<sup>th</sup> Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Squibbs, Treasurer Lunarde-Alexander, Trustees McPherson, Moll, Bumgart and Burns.

Members Absent: None.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

**Consent Agenda:**

A motion by Squibbs with support by McPherson was made to approve the consent agenda consisting of the December 9, 2019 Board Minutes, Agenda Items and Payment of Bills in the amount of \$558,489.79.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

**Open Forum:**

Gale Dugan was present from the Allegan County Board of Commissioners. Fire Chief Brandon Weber was present.

**Old Business:**

**Fire Truck Repairs:** The board received an email from City Manager Mitchell detailing some recommended repairs to the Township owned tanker. The estimated costs are approximately \$14,000 and included replacing primer pumps, replacing valves on the Newton dump chutes and rebuilding five other valves to improved the operability of the tanker.

Motion by Winn with support from Burns to approve work on the township tanker (Truck 42) detailed in the email from City Manager Mitchell dated December 5, 2019.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

**New Business:**

**General Liability Insurance Renewal:** Dave Bellingar of Ted Hartleb Insurance Agency presented a proposal for general liability and property insurance for the Township. After discussion amongst board members it was decided some of the stated property values needed to be updated.

Board Member Moll left at 7:35 p.m.

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Motion by McPherson with support from Bumgart to table consideration of the proposal until the necessary updates to property values and information regarding a cyber liability policy were included.

Y – 6, N – 0, Absent – 1. Motion carried.

**Cummins Planned Maintenance Agreement:** We received a planned maintenance agreement for the generator at the water tower from Cummins. It is a three year agreement for annual inspections and preventative maintenance at a cost of \$2,623.86. Motion by Winn with support from McPherson to approve the maintenance agreement with Cummins in the amount of \$2,623.86.

Roll Call: Yes – McPherson, Burns, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Absent – Moll,

Motion carried.

**Gravel Recommendations:** The Allegan County Road Commission presented their recommendations for gravel applications in the Township. The Board will take this up when budget discussions begin in February.

**Poverty Exemption/Asset Test:** The Township Assessor presented a resolution to establish the poverty exemption guidelines and asset test required to be approved prior to the March Board of Review.

Motion by McPherson with support from Lunarde-Alexander to approve the poverty guidelines and asset test as presented.

Roll Call: Yes – McPherson, Burns, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Absent – Moll.

Motion carried.

**Kalamazoo Greenway River Plan Resolution:** The Township received a request from the ODC Network to adopt a resolution endorsing the Kalamazoo River Greenway Plan. This plan was developed to be used as an advisory document to guide a comprehensive approach to restoring the Kalamazoo River. There is potentially \$25,000,000 being designated to help with this restoration from funds received in a Super Fund settlement from the NCR Corporation.

Motion by Winn with support from Squibbs to adopt said resolution.

Roll Call: Yes – McPherson, Burns, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Absent – Moll.

Motion carried.

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**Office Employee:** An additional part-time, clerical employee was hired to assist in the office due to increased work load from elections and the imminent retirement of long-term employee Judy Root. The position will pay \$12.00 per hour.

**March Board Meeting:** The normal meeting date for the regular March meeting will fall on Monday, March 9<sup>th</sup>. Due to the Presidential Primary being held on Tuesday, March 10<sup>th</sup> with the polls opening at 7:00 a.m. Clerk Squibbs is requesting the regular March meeting be rescheduled to Monday, March 2<sup>nd</sup> to allow time for setting up the polling place.

Motion by Burns with support from Squibbs to reschedule the regular March meeting from March 9<sup>th</sup> to March 2<sup>nd</sup>.

6 – Y, 0 – N, 1 – Absent.

**Communications and Reports:**

Supervisor Winn indicated February 17<sup>th</sup> at 6:00 p.m. has been set as the date for a joint meeting of the City of Otsego and the Township of Otsego boards. The meeting will take place at City Hall located at 117 E. Orleans Street.

With no further business before the Board, a motion by Winn with support by McPherson was made to adjourn the meeting at 8:41 p.m.

Yes – 6, No – 0, 1 – Absent. Motion carried.

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Joan Squibbs, Clerk

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Bryan Winn, Supervisor

I, the undersigned Joan Squibbs, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 13<sup>th</sup> day of January, 2020.

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Joan Squibbs, Clerk  
Otsego Township