

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD
HELD ON MONDAY, JUNE 12, 2017**

The regular meeting of the Otsego Township Board was held on Monday, June 12, 2017 at the Otsego Township Hall, 400 North 16th Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Squibbs, Treasurer Lunarde-Alexander, Trustees Bumgart, Burns, Moll and McPherson.

Members Absent: None.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

Consent Agenda:

A motion by Squibbs with support by Winn was made to approve the consent agenda consisting of the May 8, 2017 Board Minutes, Agenda Items and Payment of Bills in the amount of \$100,895.97.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

Open Forum:

Bob Genetski, the Allegan County Clerk, was in attendance and gave brief overview of the services provided by the County Clerk and Register of Deeds offices. Gale Dugan was also present from the Allegan County Board of Commissioners. He indicated the county was seeking volunteers to fill numerous vacancies on various boards at the county level. He also indicated there was a possibility of a county wide millage to increase funding available for law enforcement.

Old Business:

1. **Roadwork:** Supervisor Winn presented bids from R. Smith and Sons and Stoneco for 1,500 cubic yards of 22A gravel to be placed on 105th Avenue and 22nd Street. Motion by McPherson with support by Moll to accept the bid from R. Smith and Sons in the amount of \$18,405.00 for Project No. 6217.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

New Business:

1. **Sewer Rate Increase:** The City of Plainwell will be increasing the rates for the sewage collected from the Township effective July 1st. This is an annual increase. The Township currently charges our customers \$7.97 per 1,000 gallons of water consumed. Based on Plainwell's increase the Township would increase our rate to \$8.37 per 1,000 gallons. Plainwell is also increasing the industrial pretreatment charge on commercial users from \$.24 per 1,000 gallons

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to \$.25 per 1,000 gallons. Motion by Winn with support by Moll to increase Otsego Township sewer commodity charge to \$8.37 per 1,000 gallons and increase our industrial pretreatment charge to \$.25 per 1,000 for commercial customers.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

2. **Ambulance Service Contract Amendment:** The Township has a contract with Borgess-Pipp Hospital to provide ambulance services. The original contract was for a five year term with the ability to renew for additional three year periods upon execution of a written agreement by all parties. Our current agreement expires June 30, 2017, Borgess is seeking to extend the agreement until June 30, 2020. The agreement includes a provision for a price increase based upon the Consumers Price Index. Motion by Squibbs with support by Lunarde-Alexander to approve the amendment to the Ambulance Service Agreement to extend the service date to June 30, 2020.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

3. **IT Right Server Replacement Quote:** The current computer server being used in the office is now seven years old. The Township's IT consultant recommends replacement of servers every five to seven years. He obtained a quote for a server to be built to our specifications from IT Right in the amount of \$7,758.00. There will be some additional costs payable to our IT consultant to complete the installation and migration of data. This is a budgeted item. Motion by Winn with support by McPherson to accept the quote from IT Right for replacement of the Township office computer server for a price of \$7,758.00.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

4. **Chef Container Recycling Contract Extension:** The Township has a contract with Chef Container for recycling services which is due to expire on October 31, 2017. Chef Container, at the request of the Township, presented an amendment to the contract to extend the term of the contract until October 31, 2020 including an annual increase of 3% to offset increases in costs. There was discussion among the board members regarding a provision in the amendment that would allow for changes in the contract price based upon unforeseen market increases. Members felt the language was too vague. Motion by McPherson with support by Moll to table this agenda item until improved language could be obtained from Chef Container.

Yes – 7, No – 0, Absent – 0.

5. **Avaya Telephone Proposal:** The current phone system being used in the office is now fourteen years old. The township currently has a service contract with Avaya for the phone system. Avaya sent a letter indicating that due to the age of the current system, it would be increasingly difficult to continue to support our system. They sent a proposal to upgrade the system through

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a lease program. There was discussion among the board members and a concern about the residual cost at the end of the lease term. Motion by Moll with support by Winn to table this agenda item to gather more information about total costs associated with this lease program. **Yes – 7, No – 0, Absent – 0.** Motion carried.

Communications and Reports: Allegan County Board of Commissioners sent a resolution proclaiming June 2017 to be Elder Abuse Awareness Month in Allegan County. Michigan Liquor Control Commission sent notification of a transfer of a liquor license from R.K.D. Corporation to JBC1, L.L.C. at 1420 M-89.

With no further business before the Board, a motion by Winn with support by McPherson was made to adjourn the meeting at 8:10 p.m.

Yes – 7, No – 0, Absent – 0. Motion carried.

Joan Squibbs, Clerk

Bryan Winn, Supervisor

I, the undersigned Joan Squibbs, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 12th day of June 2017.

Joan Squibbs, Clerk
Otsego Township