

April 11, 2016

The regular meeting of the Otsego Township Board was held on Monday, April 11, 2016 at the Otsego Township Hall. The meeting was called to order at 7:00 p.m. with the following members present: Supervisor Winn, Clerk Hunt, Treasurer Squibbs, and Trustees Burns, McPherson, and Bumgart. Trustee Moll was absent.

The Pledge of Allegiance was said.

Consent Agenda: Motion by Squibs and supported by McPherson to approve the consent agenda. Roll call vote showed: McPherson-yes, Burns-yes, Bumgart-yes, Squibbs-yes, Hunt-yes, and Winn-yes. Motion carried.

Open Forum – Agenda items: Candidates Marge Baker – Circuit Court Judge, and Rob Kengis – Prosecuting Attorney gave campaign speeches.

Old Business: None

New Business: Recycling Surcharge-

OTSEGO TOWNSHIP BOARD
TOWNSHIP OF OTSEGO, COUNTY OF ALLEGAN

Board Member Hunt, supported by Board Member Squibbs, moved adoption of the following resolution:

Resolution No. 2016-1

A RESOLUTION APPROVING A BALLOT PROPOSAL AND INTERLOCAL AGREEMENT FOR THE FUNDING OF WASTE REDUCTION PROGRAMS AND FOR THE COLLECTION OF MATERIALS FOR RECYCLING

WHEREAS, if approved by the voters of a participating unit of government, Public Act 69 of 2004 permits a county to charge not more than \$4.00 per month or \$50.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling or composting; and

WHEREAS, on January 28, 2016, the Allegan County Board of Commissioners adopted a resolution authorizing local units of government in the county to submit a ballot proposal to the voters on August 2, 2016, for the approval of a surcharge of \$36.00 per year per household for the programs described above; and

WHEREAS, the Township Board has determined that it is in the best interest of the Township to submit this ballot proposal to the voters, and to enter into an intergovernmental agreement with the county relating to the collection and disposition of the surcharge; and

WHEREAS, if the ballot proposal is approved the surcharge will be mandatory on all households in the Township and there will be no opt out option for any households in the Townships.

NOW, IT IS THEREFORE RESOLVED THAT:

1. The following proposition is approved and shall be submitted to the electors of the Township at the regular election held on August 2, 2016:

PROPOSAL FOR THE FUNDING OF WASTE REDUCTION PROGRAMS AND FOR THE COLLECTION OF MATERIALS FOR RECYCLING

To continue and expand solid waste reduction programs under the Allegan County Solid Waste Management Plan, shall Allegan County, pursuant to 1989 PA 138, as amended by 2005 PA 69, impose an annual mandatory surcharge on all households in Otsego Township in the amount of \$36 per household per year for a period of five years (2016–2020, inclusive) to cover operational costs of the programs and to be distributed to Allegan County to fund the collection of materials for recycling including, but not limited to, recyclable materials, household hazardous wastes, tires, batteries, as provided in the Allegan County Solid Waste Management Plan?

YES

NO

2. The Clerk and all other Township officials are authorized and directed to take any and all actions necessary to have the proposal placed on the ballot for August 2, 2016, Election.

3. The “Allegan County MCL 124.508a Surcharge Interlocal Agreement,” attached as Exhibit A, is approved. The Supervisor and Clerk are authorized and directed to sign the Agreement on behalf of the Township.

4. All resolutions and parts thereof in conflict with this resolution are repealed to the extent of the conflict.

YEAS: Board Members: McPherson, Burns, Bumgart, Squibbs, Hunt and Winn

NAYS: Board Members: None

ABSENT: Board Members: Moll

ABSTAIN: Board Members: None

CERTIFICATION As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Township Board of the Township of Otsego, Allegan County, Michigan, at a regular meeting held on April 11, 2016.

Cynthia Hunt, Otsego Township Clerk

Sewer Rate Hike: Plainwell sent a letter stating they were raising the sewer rates as of July 2016. We need to keep our rates current with theirs.

Motion by Burns and supported by Winn the raise the sewer rates \$0.27 and the IPP \$0.01 for the July 1, 2016 billing. Roll call vote showed: McPherson-yes, Burns-yes, Bumgart-yes, Squibbs-yes, Hunt-yes, and Winn-yes. Motion carried.

Water Asset Management – A different contract was sent in that had the township doing the financial part on the rates. The new total amount is \$13,000.00. The DEQ is requiring this done by January of 2018.

Motion by Winn and supported by Burns to accept the contract with Prein & Newhof for the Water Asset Management in the amount of \$13,000.00. Roll call vote showed: McPherson-yes, Burns-yes, Bumgart-yes, Squibbs-yes, Hunt-yes, and Winn-yes. Motion carried.

Letter to Plainwell on Surcharge: The following letter was proposed by Prein & Newhof on the surcharge that would eliminate the spike in charges over the long period. Motion by Hunt and supported by Squibbs to approve the letter. Roll call vote showed: McPherson-yes, Burns-yes, Bumgart-yes, Squibbs-yes, Hunt-yes, and Winn-yes. Motion carried.

March 31, 2016
2150103

Mr. Bryan Pond, Superintendent
City of Plainwell
Water Renewal Dept.
129 Fairlane St.
Plainwell, MI 49080

RE: Otsego Township Wastewater Rates – High Strength Wastewater

Dear Mr. Pond:

As Plainwell is probably aware, Otsego Township does not have a wastewater monitoring program for commercial customers and consequently does not have specific monitoring data on any of Otsego Township's commercial customers. Since 2010, Otsego Township began quarterly sampling of their overall wastewater at 12th Street. This allowed the Township (and City) to have more lab results to better determine surcharge costs for higher strength waste.

The existing wastewater treatment service agreement requires the Township sample twice per year (May or June and in October or November). The average of the 3 samples taken in May or June is to be used to calculate the Township's surcharge for a six month period from July – December. Similarly, the results from October or November are to be used to determine the rates for January – June.

This method of using three samples to calculate the surcharge for the following 6 months creates a highly variable result. Please see the attached graph which shows this variability. Otsego Township would like to minimize this variability in their monthly surcharge (potentially having very high surcharges for 6 months and potentially having no surcharge for 6 months, depending on the sampling results) by basing the surcharge on a running average of several sample points. Although reviewing the long term sample results, the amount the Township pays to Plainwell is approximately the same, regardless of the number of samples used in the calculations.

We propose returning to the twice a year sampling and having Plainwell adjust the monthly surcharge fee charged to Otsego Township be adjusted every 6 months (January and July). We also propose that Plainwell use a rolling average of 12 lab results for the calculations in determining this fee (2-years of data) to smooth out the variability in the results. If any significant change of use occurs in the Township, such as, the addition or loss of a large or high strength user, additional samples could be taken to “reestablish” a strength baseline moving forward.

We request the City of Plainwell use the lab results from July 2015 (complete), October 2015 (complete), January 2016 (complete), and April / May 2016 (yet to be collected), to calculate the July thru December 2016 rate (12 data points). Sample results collected in October/November 2016 with the removal of the July 2015 results will be used to determine the January 2017 rate (12 sample results) and then continue using 12 Township samples for future calculations.

If you have any questions, please contact our office.

Sincerely,

Otsego Township

Bryan Winn, Supervisor

BW/MS/ms

cc: Prein&Newhof

Communications & Reports: Nancy Schmitt is turning over the flowers for the cemetery for Memorial Day to Lori Bumgart and Bobetta VanderPloeg.

The road plan that all the board members had put their wishes into was circulated. More will be done at the May meeting.

Lori Bumgart stated that the problem with the Road Commission is not going away. She feels that 1 or 2 people should be assigned to each road project to make sure the county is doing their job. There are citizens that live on 19th St. that can be an extra pair of eyes for the township.

Open forum: Non agenda items: Loren Reed complained that the grading of his road is not happening.

Mary Whiteford, current State Representative, told us what committees she is on and how she is planning to help the county.

Jarrod Austin said Craig Atwood has all the right of ways they need for the 108th Ave. grant submission.

Bills were submitted as follows:

American Office Solutions	Copier contract	27.25
AT & T	Water phone	108.98
Charter Communications	Internet service	74.99
Consumers Energy	Electric bills	1795.67
Deb Otte	Cleaning hall	150.00
EMC Insurance	Liability insurance	20151.00
Gordon Water system	Cooler rent	10.00
John Hancock	Pension	1083.34
Kar Laboratories	Water testing	90.00
Consumers Life Insurance	Life Insurance	64.30
Toothman Printing	Postcards – recycling	203.50

Tractor Supply	Water maintenance	140.94
USA Blue Book	Water supplies	42.88
Cynthia Hunt	Wages	1868.30
Bryan Winn	Wages	1344.59
Joan Squibbs	Wages	1908.68
Karen Burns	Trustee	141.32
Lori Bumgart	Trustee	186.39
Matthew McPherson	Trustee	177.82
Richard Moll	Trustee	186.39
ING Life Insurance	Pension	150.00
Patrick Couch	Wages	470.29
Charles Cushman	Wages	1080.56
Patrick Couch	Wages	470.31
Charles Cushman	Wages	640.76
Allegan County Conservation	Support	500.00
Bob's True Value	Supplies	15.44
Consumers Energy	Lighting districts	500.47
C & H Immekus	Snow plowing/hall	71.28
Consumers Energy	Warning siren/lift st.	63.12
Fuel Management	Fuel/trucks	70.59
F & V Operations	Professional services	4318.74
Home Depot	Supplies/hall	19.94
I.T. Right	Website	500.00
Professional Code	Inspections	9232.20
Professional Code	Zoning	275.00
City of Plainwell	Sewer flow	25450.25
Prein & Newhof	Engineering	2187.50
Steve's Excavation	Snow plowing	420.00
Secant	Protection service	324.00
Schanz Supply	Repair tire	8.00
Steensma Lawn & Garden	Parts	14.09
Verizon Wireless	Phone	40.01
West Michigan Uniform	Uniforms	56.70
Andrew Webb	Planning commission	138.53
Jeffrey Polonowski	"	69.26
Michael Bosch	"	62.90
Ronald Cade	"	69.26
Roger Rumble	"	69.26
Scott Reising	"	69.26
Tamara Hoppe	"	69.27
William Rohr	"	69.26
Karen Burns	"	29.57
Allegan County Equalization	Maps	220.80
AT & T	Phone bills	386.70

Avaya	Phone contract	88.32
Cynthia Hunt	Mileage	12.53
Election systems	Maintenance fee	216.10
Kaechele Publications	Public notices	58.60
Mack's Fire Protection	Fire Ext. Maintenance	110.00
Michigan Assoc. of Planning	Membership	650.00
Quill Corporation	Office supplies	229.90
Toothman Printing	Business Cards - Patrick	37.50
Patrick Couch	Wages	470.31
Charles Cushman	Wages	641.96
Otsego Township	Office supplies	78.69
Purchase Power	Postage	500.00
Printing Systems	Voting supplies	104.70
Quill Corporation	Chair	69.99
Allegan County Treasurer	Tax tribunal	784.64
AT & T Mobility	Cell phone	135.47
Butch Bemis	Cemetery work	1000.00
Clean Earth	Lift station	1556.98
City of Otsego	Firemen fees	2123.38
Gale Dugan	Cemetery work	295.00
Kar Laboratories	Water samples	90.00
McKenna Associates	Master plan	2075.00
Printing Systems	Water bills	262.29
Patrick Couch	Wages	470.30
Charles Cushman	Wages	608.03
Fuel Management	Fuel/trucks	32.69
Patrick Couch	Wages	470.30
Charles Cushman	Wages	625.14
Judith Root	Wages	458.62
MI Dept. of Treasury	State withholding	630.83
EFTPS	Federal withholding	3931.68
Otsego Township	Due from Cemetery	7832.13
Otsego Township	Due from PU	42566.68

Motion by Winn and supported by McPherson to adjourn. Motion carried. Meeting adjourned at 7:56 p.m.