



**OTSEGO TOWNSHIP
PLANNING COMMISSION
MEETING MINUTES
April 7, 2014
Monday at 7:00 PM**

*Planning Commission Members;
Chair Andy Webb, Vice Chair Bill Rohr, Secretary Jeff Polonowski,
Scott Reising, Karen Burns, Mike Bosch, Tammy Hoppe, Ron Cade & Roger Rumble*

Chairman Andy Webb called the meeting to order at 7:03 p.m.

Members Present: Jeff Polonowski, Mike Bosch, Roger Rumble, Tammy Hoppe, Karen Burns
Also in attendance: Zoning Administrator Kirk Scharphorn, Jr.

Members Absent: Bill Rohr, Scott Reising

Approval / Correction of Minutes:

Motion made by Jeff Polonowski, support by Tammy Hoppe to approve the March 3, 2014 Planning Commission meeting minutes as presented.
7 - Yes, 0 - No, 2 - Absent. Motion carried.

Special Use – Cowboy Up Campground/Brad Wilcox – Case 14-05

Brad Wilcox presented his request for a special use for a temporary campground that will operate during the B-93 Birthday Bash on June 6th through June 8th.

Chairman Webb opened the meeting to the public at 7:05 p.m. There was no public comment. Chairman Webb closed the public hearing at 7:06 p.m.

Mr. Wilcox indicated he attended the Incident Action Plan (IAP) meeting coordinated by Allegan County Emergency Manager Scott Corbin. This meeting is held each year prior to the B-93 Bash to address issues related to running the event. Mr. Wilcox indicated Mr. Corbin had requested clarification regarding the allowing of individual campfires at the campground. Mr. Wilcox distributed an addendum to his original application addressing fire management. He also indicated there were six golf carts and a gator each equipped with fire extinguishers. Tammy Hoppe asked several questions regarding the how the campfires would be managed and what problems occurred during the event last year. Chairman Webb offered the suggestion to have campers bring their own fire extinguishers if they intended to have a campfire. Mr. Wilcox indicated he will have the same arrangements with the Michigan State Police and medical personnel as were in place last year. He felt the presence of the uniformed officers eliminated most problems before they even arose and created a positive environment for his event. Another significant change will be an increase in the number of sanitation units to 60 units placed in three locations around the campground. This change was at the request of the sanitation company who services the units based on the usage last year. Karen Burns asked what buildings had been removed. Mr. Wilcox indicated the old farmhouse had been demolished and the space would be used to accommodate additional parking. Mike Bosch asked Zoning Administrator Kirk Scharphorn if he had any concerns with the information presented. Mr. Scharphorn indicated he had no major concerns and asked if campers or recreational vehicles would be allowed. Mr. Wilcox responded that there was only tent camping allowed for the customers and there would be three or four campers in place for staff members use.

Motion made by Mike Bosch, support by Ron Cade to recommend approval of the special use permit to the Township Board. The motion reads as follows:

“I, Mike Bosch, move to recommend approval to the Township Board of special use permit for Brad Wilcox to allow for a temporary campground as presented in the site plan provided and the action plan provided along with it.”

7 – Yes, 0 – No, 2 – Absent. Motion carried.

Election of Officers

Motion by Roger Rumble, support by Mike Bosch to retain the officers in their current positions. Andy Webb will continue as chairman, Bill Rohr will continue as vice-chairman and Jeff Polonowski will continue as secretary.

7 – Yes, 0 – No, 2 – Absent. Motion carried.

Motion made by Jeff Polonowski, support by Tammy Hoppe to adjourn the meeting at 7:57 p.m.

7– Yes, 0 – No, 2 – Absent. Motion carried.

Respectfully submitted,

Jeff Polonowski/js Date
Planning Commission Secretary

APPROVED